

**Subject: Santiam Wine & Bistro Private party policy Date: January 2015**

Santiam Wine & Bistro is available for \$150. Per hour- minimum of two hours after reg. hours. Not including Menu & Beverages Guaranteed Count required one week before event. All wine and other beverages and Food including dessert must be purchased through Santiam Wine & Bistro

**This fee includes:**

- 2 servers (additional servers recommended for parties of 25 w/sit-down dinner)
- Use of our dishes and Riedel stemware
- Wine recommendations
- Our Food preparation
- Table setup and breakdown
- Our music your Genre
- Set-up and Clean-up

This does not include:

- Linen rental
- extra rentals
- Center pieces other than our candles
- Special Chef
- Catering charges from other sources
- Menu items
- Wine corkage fee- \$8 per 750. ml
- 20 % Gratuity on food and wine.

Additional information:

- Beer available
- Live entertainment permitted
- Espresso available
- Additional server \$25. per hour
- All servers must have OLCC permit
- Max 30 people formal dinner
- Max 50 people reception
- \$150. down to book reservation. Forfeits if canceled.
- Guaranteed Count required one week before event.

Contact Signature: \_\_\_\_\_ Event Date \_\_\_\_\_

Guaranteed Count \_\_\_\_\_ Deposit \_\_\_\_\_ Contact cell \_\_\_\_\_

Event Name: \_\_\_\_\_

Santiam Wine & Bistro  
1555 12<sup>th</sup> SE Suite 130  
Salem, Oregon 97302

Hours of operation:

Tues-Friday 11-8 PM Saturday-10-6 PM

Private parties are after regular hours of operation or on the days we are closed for regular operation

503-589-0775